



HDE-003-004101 Seat No. _____

B. Sc. (I.T.) (Sem. I) (CBCS) Examination

November / December – 2017

English : CS - 01

(Communication Skill) (Old Course)

Faculty Code : 003

Subject Code : 004101

Time : $2\frac{1}{2}$ Hours]

[Total Marks : 70

Instruction : Figures to the right side indicates maximum marks.

- 1 (a) Fill in the blanks with appropriate form of verbs **5**
given in the brackets :
- (1) They did not _____ to my place yesterday.
(come)
 - (2) She _____ English well. (speak)
 - (3) He _____ there tomorrow. (go)
 - (4) Look ! the birds _____ in the sky. (fly)
 - (5) It has been _____ since morning. (rain)
- (b) Fill in the blanks with the correct options given in **5**
the brackets :
- (1) What is your _____ year. (birth/berth)
 - (2) I _____ you to get first class. (expect/except)
 - (3) It is common for people to _____. (advise/advice)
 - (4) She has weak eye _____. (site/sight)
 - (5) He paints nicely on _____. (canvas/canvass)
- (c) Give one word of the following : **5**
- (1) A panel of judges are called.
 - (2) A life story of a person written by someone.
 - (3) A child without parents.
 - (4) A list of foods in hotels.
 - (5) A government elected by the votes of people.

- (d) Do as directed : 5
- (1) Bad (Give opposite)
 - (2) Clever (Give opposite)
 - (3) Weak (Give synonyms)
 - (4) Impolite (Give opposite)
 - (5) Foolish (Give synonyms)
- 2 (a) Answer any **three** of the following : 15
- (1) What is the process of communication ?
 - (2) What is written communication ?
 - (3) What is group discussion ?
 - (4) What are the barriers of communication ?
 - (5) What is oral communication ?
 - (6) What is body language ?
- (b) Write short notes : (any **two**) 10
- (1) Feedback
 - (2) Encoding and decoding
 - (3) Para language
 - (4) What is communication ?
- 3 (a) Answer any **three** of the following : 15
- (1) Draft a Press report on Ganapati celebration in your area.
 - (2) Write a letter to police commissioner complaining about bikers rough driving in your street.
 - (3) Write an inquiry letter for your company to Infosys regarding computers.
 - (4) Write a letter to your friend about 'college day' celebration.
 - (5) Draft a Press report on N. S. S. Camp of your college.
 - (6) Write a letter to your mother describing your examination planning.
- (b) Answer any **two** of the following : 10
- (1) Expand the idea 'Unity is Strength'.
 - (2) Write short essay on 'Election'.
 - (3) Write an application for the post of a computer operator.
 - (4) Prepare your own Resume.